



शासकीय महात्मा गांधी स्नातकोत्तर महाविद्यालय खरसिया
जिला-रायगढ़ (छ.ग.)

[Government Mahatma Gandhi P. G. College Kharsia, Distt.- Raigarh (C.G.)]



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Session 2021-22

1st IQAC Meeting held on 08 September 2021. Following members were present in the meeting.

S.no	Name	Designation	sign
1	Dr P C Ghritlahre	Principal (IQAC Chairperson)	Signed
2	Mr. Sunil Sharma	Industrialist	Signed
3	Mr. Anil Agrawal	Lion's Club Secretary & Industrialist	Signed
4	Mr. Brijesh Rathore	Alumni	Signed
5	Dr. R K Tamboli	Asst. Professor Govt KG College Raigarh (Nomineted Member from AD Bilaspur)	Signed
6	Mr. Balbhadra Sidar	Parent	Signed
7	Dr. P L Patel	Asst. Professor	Signed
8	Prof. S k Ijardar	Asst. Professor	Signed
9	Prof. D K Sanjay	Asst. Professor Sports Incharge	Signed
10	Prof K Ekka	Asst. Professor Library Incharge	Signed
11	Dr. Mrs.S Goyal	Asst. Professor	Signed
12	Prof M K Sahoo	Asst. Professor (IQAC Coordinator)	Signed
13	Dr R K Tandan	Asst. Professor (Naac Co ordinator)	Signed
14	Prof Mrs. S Jogi	Asst. Professor	Signed
15	Mr D K Yadav	Asst Grade 1	Signed

AGENDA -

1. Preparation for the second phase of the college's Naac Acreditation.
2. Implementation of Academic Calendar 2021-22.
3. Admission related work.
- 4.Preparation for online/offline classes.
- 5.Induction program for newly admitted students of college.

6. workshop related to online classes for college students.
7. Work of connecting the students to the INFLIBANATE facility.
8. Placement Cell career guidance related work.
9. Other proposal by the permission of IQAC Chairperson.

Action Taken Report of pre IQAC meeting

The IQAC meeting on 9/4/21 was organised. The reports regarding the implementation of the resolutions passed in the meeting are presented as ATR to IQAC members as follows:

1) This year the second cycle of next evaluation is to be done by the NAAC committee of the college. Last 5 years AQAR i.e. 2015-16, 2016-17, 2017-18, 2018-19, 2019-20 has already been uploaded before the due date.

2) After the return of second wave of the covid-19 pandemic LMS was renewed for online teaching system for the coming future teaching learning in the college. Creation of additional facility in L M S such as upload of teacher study material was also made available. This arrangement has been made by the college to deal with this Second Phase pandemic.

3) In the University examination 2021, the conduct of annual examinations and internal examinations has been determined by the university. For university examinations in blended mode, college examinations were scheduled to be held in the college by connecting all the students of the college with WhatsApp. Thus a class wise group was created. The facility to upload the question papers in the website was created. Instructions and front page of answer copy related page uploading system was generated in the website. Now by making the facility of downloading the sample of the answer booklet page built in the website, the students were also decorated with the needed important information's. The examinations were conducted smoothly using the IT facility of the institution.

4) According to the resolutions passed in the IQAC meeting, webinars were organized in various departments:

- 1) National Webinar 27/05/21 (Hindi Department)
- 2) National E- Webinar cum conference- Hindi, Zoology, Botany-5 June,2021
- 3) Online webinar by Chemistry department on 10 June,2021.
- 4) International Webinar (Hindi) 12 June,2021
- 5) National Webinar (Physics) 13 June,2021

Online webinars of these departments were organized in collaborations with the IQAC.

5) Online virtual workshop on 18th May 2021 was organized by IQAC for the knowingness of the various new modes teaching in Arts faculty and Administrative training program for the professional development of the college for the teaching and non teaching staff on 31st May 2021.

6) As per the resolutions passed by the IQAC the 4 departmental capsules were constructed in the college.

7) As per the proposal of IQAC to organize a workshop to remove all the difficulties of the students regarding the filing of the feedback Google forms. Virtual workshops were organized on 16 April 2021, 20 May 2021 and also on 21 May 2021 for the presentation of the easy guidelines for filling Google Feedback form,. In order to guide the UG/PG students the new updated rules regarding the examination process of conducting online workshops were conducted on 24 May 2021 and 06th June 2021.

8) Anti terrorism day meet on 21st May 2021 and young investors awareness workshop on 8th June 2021 were organized virtually with the zoom app.

MINUTES Of IQAC Meeting held on 08 Sep 2021

1. As a guideline of the NAAC steering committee in the college, for the second phase of Naac evaluation of the college, quality work should be done in maximum quantity by the IQAC so that the performance of the college in the naac evaluation is better. According to this proposal, with the cooperation of everyone in the college Work done. Resolution accepted.
2. Academic calendar 2021-22 which is issued by the Higher Education Department, accordingly the academic activities / other activities of the college should be executed on time. Everyone agreed on this proposal.
3. According to the guidelines issued by the Higher Education Department for admission work, the proposal was accepted for execution of work.
4. Keeping in view the Covid 19, the proposal has been approved for the smooth implementation of online and offline classes in the college.
5. Induction program should be organized for the newly admitted students of the college. This proposal to be prepared for the induction program through online zoom app was approved.
6. The proposal to organize a workshop for college students, especially for new students to join online classes, was accepted.
7. Proposal accepted on implementing the work of connecting students and teachers to use the available N-LIST INFLIBANATE facility in the college from April 2021.
8. The proposal was approved after efforts were made to provide career guidance and information to the students under the placement cell.
9. Proposal to carry out extension activities through NCC and NSS was accepted.
10. Accepted the proposal to conduct different workshops and quizzes in online / offline mode.
11. A resolution was passed to encourage students to do online activities.
12. The proposal to hold workshops on skill development was passed.

Sd/-

IQAC COORDINATOR

Sd/-

PRINCIPAL